

**Communities In Schools of Rowan County
Training Schedule
2015-2016**

School addresses can be found at www.rss.k12.nc.us.
CIS address: 204 East Innes Street, Salisbury, NC 28144.

- 8/31/2015—6 PM—Hanford-Dole Elementary School
- 9/1/2015—6 PM—Erwin Middle School
- 9/8/2015—6 PM—Knox Middle School
- 9/14/2015—6 PM—North Rowan Middle School
- 9/15/2015—6 PM—Isenberg Elementary School
- 9/21/2015—6 PM—Rockwell Elementary School
- 9/22/2015—6 PM—West Rowan High School
- 9/28/2015—6 PM—Corriher-Lipe Middle School
- 9/29/2015—9 AM—CIS Office
- 10/8/2015—2 PM—CIS Office
- 10/13/2015—2 PM—CIS Office
- 10/22/2015—9 AM—CIS Office
- 10/29/2015—2 PM—CIS Office
- 11/3/2015—9 AM—CIS Office
- 11/12/2015—2 PM—CIS Office
- 11/17/2015—9 AM—CIS Office
- 12/1/2015—9 AM—CIS Office
- 12/10/2015—2 PM—CIS Office
- 1/7/2016—9 AM—CIS Office
- 1/12/2016—2 PM—CIS Office
- 1/28/2016—2 PM—CIS Office
- 2/2/2016—2 PM—CIS Office
- 2/11/2016—2 PM—CIS Office
- 2/18/2016—2 PM—CIS Office
- 2/23/2016—2 PM—CIS Office



Communities In Schools of Rowan County
204 E. Innes St., Salisbury, NC 28144
www.cisrowan.org 704-797-0210



Communities
In Schools
Rowan County

**COMMUNITIES IN SCHOOLS
OF ROWAN COUNTY**

VOLUNTEERING

**ROWAN-SALISBURY SCHOOL
SYSTEM**



Who Needs Volunteer Certification?

Volunteers requiring certification for Communities In Schools of Rowan County or Rowan-Salisbury Schools are unpaid individuals assisting with school children as:

- Mentors
- Tutors
- Classroom Helpers
- Field Trip Chaperones
- Special Event Chaperones
- Lunch Buddies
- Test Proctors
- Any Activity in which Children are Present



All Volunteers working with children must be trained and certified as a volunteer, as mandated by Communities In Schools of Rowan County and Rowan-Salisbury School System. Certification includes a Criminal Background Check, completion of the On-Line “Recognizing and Responding to Suspicions of Child Maltreatment” training, and in-class training by Communities in Schools of Rowan County.

Steps to Volunteer Certification

1. **Background Screening:** Go to www.rss.k12.nc.us → Go to “Community” → then Click on “Volunteer” on the drop-down menu → Scroll to bottom of page → Click on “Background Screening”. This will take you to the BIB website. On this site → Scroll to bottom of page. Click on “I Want to Volunteer”, read the information and instructions provided, Click “Continue”. Provide all requested information.
2. **On-Line Course:** At the same location on the web site you found the “Background Screening” above, locate and Click the link “On-Line Child Protection Course”. Read the information provided. Scroll to the bottom of the page and Click “Start Course”. Complete all questions asked. Take the course. You will be given a test at the end of the course; you must pass the course with a minimum grade of 80%. Print the “Certification of Completion of the On-Line Child Protection Course”. This course will take about 2 hours.
3. **Volunteer Processing Form:** At the Same location on the web site you found the “Background Screening” above, you will also find the link to the “Volunteer Processing Form”. Open, print and complete this form. You will need to take this form to the school at which you wish to volunteer for the principal’s signature.
4. **Communities in Schools Training Registration:** On the back of this form you will find the scheduled training for the school year 2015-2016. Select a date/location for training. At least 7 days prior to selected training date, Email CIS at cisrowanvolunteertraining@hotmail.com, giving name and selected training date to register.
5. **CIS Training Day:** Attend your selected training session. Bring with you the following: **A photocopy of your current driver’s license, the “Certification of Completion of the Course” (above).** During the CIS Training you will complete additional volunteer forms. Please allow 1.5 hours for training. **On-line –(above), and the completed “Volunteer Processing Form**